

**TOWN OF SOMERS  
BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
Thursday, February 5, 2015  
1:00pm  
Selectmen's Conference Room**

**Call to Order** First Selectman Lisa Pellegrini called the meeting to order at 1:00pm.

**Members Present:** First Selectman Lisa Pellegrini, Selectmen Kathy Devlin and Bud Knorr. Also in attendance were Brian Wissinger-Town Accountant and Human Services Director Deanna Schuetz.

**Selectmen's Update:**

Ms. Pellegrini was pleased to announce that she was reappointed to serve on the CIRMA Board of Directors at the CIRMA Annual Meeting on January 30, 2015.

**Fuel/Oil prices for Fiscal 2016:**

Ms. Pellegrini presented a price comparison of our current oil and diesel vendor with that from proposed new vendor East River Energy, as well as contract details. Ms. Pellegrini requested authorization to sign the agreement with East River Energy. Savings over the coming fiscal year will be \$113,026.10 between the Town and the BOE.

*Mrs. Devlin made a motion to authorize First Selectman, Lisa Pellegrini to sign the heating oil and diesel contract with East River Energy for Fiscal Year 2016, seconded by Mr. Knorr. A unanimous vote followed.*

**Job Description Approval:**

Ms. Pellegrini presented for approval the revisions to the Assistant Town Clerk/Administrative Assistant job description to include duties including cemetery lot sales/recording and clarification of reporting structure.

*Mrs. Devlin made a motion to approve the job description revisions to the Assistant Town Clerk/Administrative Assistant position, seconded by Mr. Knorr. A unanimous vote followed.*

**Easter Seals Host Agency Agreement:**

Ms. Pellegrini received correspondence from Deanna Schuetz-Human Services Director requesting to continue the Agreement with the Easter Seals Host Agency. Ms. Pellegrini agreed and requested authorization from the Board to sign the agreement.

*Mrs. Devlin made a motion to authorize First Selectman Lisa Pellegrini to sign the Easter Seals Host Agency Agreement, seconded by Mr. Knorr. A unanimous vote followed.*

**Senior Center Hours:**

The Human Service Director recommended the hours of operation for the senior center be changed to better serve the seniors and the community. Beginning March 1, 2015, the new hours would be Monday – Friday 8:00am – 4:00pm and transportation services would also be during those hours only.

*Mrs. Devlin made a motion to approve the recommended hours of operation for the Senior Center and for transportation services to be Monday– Friday 8:00am – 4:00pm effective March 1, 2015, seconded by Mr. Knorr. A unanimous vote followed.*

**2015/2016 Budget Discussion:**

**Senior Services/Elderly Transportation/Social Services:**

The budgets for Senior Services, Elderly Transportation and Social Services were presented by Human Services Director Deanna Schuetz. Discussion followed. Ms. Schuetz left the meeting at 2:15pm.

**Finance Budget and Board of Finance Budget:**

The budgets for the Finance Department and the Board of Finance were presented by Brian Wissinger-Town Accountant. Discussion followed.

Town Assessor Pat Juda joined the meeting at approximately 3:10pm.

**Town Assessor Budget:**

The budgets for the Town Assessor and Board of Assessment Appeals were presented by Town Assessor Patricia Juda. Discussion followed. Ms. Juda left the meeting at 3:30pm.

Tax Collector Sherri Czyz joined the meeting at approximately 3:30pm.

**Town Tax Collector Budget:**

The budget for the Tax Collector was presented by Town Tax Collector Sherri Czyz. Discussion followed. Ms. Czyz left the meeting 4:00pm.

Discussion of the overall Town budget followed.

**Authorization of Scheduled Payments: None****Transfers and Appropriations: None****Approval of Minutes:**

1/8/2015 Regular Board of Selectmen Minutes

1/15/2015 Regular Board of Selectmen Minutes

1/22/2015 Regular Board of Selectmen Minutes

*Mr. Knorr made a motion to approve the above mentioned minutes, seconded by Mrs. Devlin. A unanimous vote followed.*

**Adjournment:**

*Mr. Knorr made a motion to adjourn the Board of Selectmen meeting at 5:15pm, seconded by Mrs. Devlin. The motion passed and the meeting was adjourned.*

Respectfully Submitted,

Kim LaFleur-Recording

*Minutes are not official until accepted at a subsequent meeting.*